

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: JUNE 10, 2019

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Ted Ritter, Tim Clark, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, Town Clerk. There were also 12 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, June 8, 2019 before 6:30 P.M.
5. **Read and Approve Minutes of Past Meetings:** Motion Ritter seconded Cooper to dispense with the reading of the minutes and that the minutes of the May 1, 2019, May 13, 2019, and the May 16, 2019 town board meetings are approved as written. By a voice vote, motion carried unanimously 5 – 0.
6. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
7. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter had nothing to report
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
8. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson said that there is still water standing on the bridge on the bike & hike trail. The committee was getting new signage for the trails.
9. **Report from Lake Districts and Other Organizations:** There was nothing to report.
10. **Discussion /Action Items:**
 - a. **Open the Board of Review:** Motion Christensen seconded Cooper that the Board of Review be opened. By a voice vote, Yes – 5; No – 0. Motion carried unanimously.
 - b. **Payment of Bills:** Motion Clark seconded Ritter that general account checks 26295-26330 except for checks 26319 & 26320, golf course checks 16172 – 16207, and payroll checks DD228- DD343 be paid. By a voice vote, Yes – 5; No – 0. Motion carried unanimously. Motion Cooper seconded Swenson that general account checks 26319 & 26320 be paid. By a voice vote, Yes – 4; No – 0. Motion carried.
 - c. **Chairman's Report:**
 1. **Public Works:** Mr. Christensen stated that the notices for the bids for demolishing the Red Brick Schoolhouse would be advertised in the Vilas County News Review on June 26, 2019 and July 3, 2019. There would be a walk through with the bidders on July 9, 2019. There will be a special town board meeting on July 22, 2019 to open the bids. The bid will be awarded at a special meeting on July 29, 2019. The demolition is to take place between September 4, 2019 and November 8, 2019. Grass seed would be planted in the spring of 2020.
 2. **Golf Course:** Mr. Christensen reported that the golf course is in good shape. The town board will walk the course with Mr. Becker & Ms. Rogers Anderson on June 18, 2019 at 6:00 P.M. The walk through will be posted at the usual three places in town.
 - d. **Treasurer's Report:**
 1. **Bank Account Balances:** Balance General Account as of 05-31-2019: \$41,046.94; Room Tax Account \$16,788.18; Lakes Committee Account \$30,204.30; Skateboard Park Fund \$2,847.97; Bike & Hike Trail \$42,542.21; mBank Money Market \$87,682.85; Playground

Equipment Fund \$1,501.65; Public Works Equipment Fund \$60,047.85; Fire Department Restricted Account \$1,732.45; Fireworks Donation Account \$1,662.38; Hometown Bank Ambulance Acct \$10,085.99; Fern Ridge Trail Savings \$3,050.86; Road Work Savings \$270,158.27; Community Development Account \$171,144.20; Golf Course General Account \$79,564.67; St. Germain Ambulance Fund \$100.98; Awassa Trail Fund Savings \$8,442.65

e. Fire Chief's Report:

- 1. Update Since Last Report:** Fire Chief Tim Gebhardt reported that there had been 22 ambulance calls and six fire calls since his last report.
- 2. Ambulance Update:** Chief Gebhardt stated that he and Jason Hryczyk were working on the flex scheduling. Some of the necessary drugs were back ordered. They thought that the flex scheduling should be completed by the 4th of July.

f. Water Run off onto Town Property from a Proposed Mini Storage Development: Mr. Pinno presented a sketch of the proposed mini storage project by Jeff and Joy Sievert across from the Shell Station. Mr. Pinno explained that the DNR requires a water runoff plan for projects that are over an acre. There is a drop off of approximately 30ft. in the northwest corner of the property. Water from the Sievert's project would drain into that low area. A portion of the low area is on the town's golf course property. Mr. Pinno handed the town board an easement agreement for the water runoff. If the board did not agree with the proposed easement, Mr. Pinno stated that the Sieverts would have to build a berm. However, there would also have to be an outlet in the berm which would still allow the water to run onto the town property. Water from the town property also drains into the same low area. The board had a concern about whether or not the town could enter into an easement agreement. Motion Cooper seconded Ritter that the easement agreement be sent to Attorney Steve Garbowicz for his review. The matter will be added to the agenda for the June 20, 2019 special town board meeting.

g. Update on New Pavilion Roof and Fire Department Roof: Mr. Cooper stated that he was still waiting for the information to replace the pavilion roof. NTW Roofing is supposed to be doing the short term repairs to the fire department roof this week. NTW Roofing is going to donate his time. There will be a charge for the materials. The roof over the apparatus area still needs to be checked.

h. BoBoen Groomer Barn Rebuild Update: Mr. Christensen reported that at the June 6, 2019 special elector meeting, the electors voted to use the insurance proceeds to rebuild the groomer barn at its old location. The snowmobile club is going to pay the bills. The club will be reimbursed by the town up to the balance of the remaining insurance proceeds. The site should be cleaned up this week with the remaining walls taken down. Mr. Christensen also stated that he has resigned from the Bo-Boen Snowmobile Club board of directors so that he can fulfill his duties as town chairman when snowmobile matters come up.

i. Review and Approve Vilas County Commission on Aging Contract for us of the Community Center for Senior Meals.: Motion Christensen seconded Cooper that item I be tabled until the next appropriate meeting. By a voice vote, Yes – 5; No – 0. Motion carried unanimously.

j. Lingo Lane Public Nuisance Update: It was the consensus of the board that Mr. Ritter should send another letter stating that it was a good start, but that the snow was gone and the rest of the things should be cleaned up. Ms. Janssen asked who should report other properties that have a lot of unsightly stuff sitting around. The town board is not going to go out looking for public nuisances. If things are reported to the board, they will be investigated.

k. Second Review of Chapter 16 – Vehicular Traffic Ordinance: Mr. Ritter noted that Chapters 2,7,8, and 9 of the Code of Ordinances had already been approved for adoption. Motion Ritter seconded Clark that Chapter 16 – Vehicular Traffic Ordinance be approved for adoption subject to public review and feedback. By a voice vote, Yes – 5; No – 0. Motion carried unanimously. It was the consensus of the board that "official" should be removed from the definition of "traffic control devices". Mr. Ritter noted that Chapter 16 was necessary in order for the town board to post the speed limit signs on the town roads. It didn't mean that the Vilas County Sheriff Department would be patrolling the roads more often, but it did mean that a sheriff deputy could issue speeding citations.

l. Consider relaxing Zoning Restrictions for Recreational Vehicles: Mr. Ritter stated that the zoning committee had voted three to two not to change the zoning restrictions for recreational vehicles. Mr. Ritter noted that he had brought up the zoning restrictions for recreational vehicles in 2017. At that time, however, Vilas County was in the process of changing its ordinance. Vilas

County now allows camping in recreational vehicles on undeveloped parcels of land as long as there is a septic system. The town’s ordinance now allows for camping on private property for a seven day period. Someone can also camp on their private while building a home until the home is completed, or until the building permit expires. The ordinance currently doesn’t allow camping in an RV on vacant lots. The RV can be parked on the lot, but the owner can’t sleep in it. They could sleep in a tent or on the ground, but not in the RV. Mr. Clark thought that a property owner should be able to do what they want on their property. Mr. Christensen stated that it sounded as though Mr. Clark wanted to do away with zoning. Motion Cooper seconded Christensen that the town board support the recommendation from the zoning committee not to change the zoning restrictions for recreational vehicles. By a voice vote, Yes – 2; No – 3. Motion failed. Mr. Christensen stated that now the town board would have to come up with a proposal. Ms. Janssen suggested that each instance be looked at separately and that a conditional use permit be required. The matter will be sent back to the zoning committee for reevaluation.

- m. **2019 – 2020 Alcohol Related License Approval:** Motion Clark seconded Cooper that the alcohol, beer, cigarette and bartender licenses for 2019-2020 be approved as presented. By a voice vote, Yes – 5; No – 0. Motion carried unanimously. Mr. Martens noted that one of the available Class B Combination licenses had been approved for the Little Red Canoe Company.
- n. **Review of Found Lake Road and Dean Road Reconstruction Plan and Approve Plan for Bidding:** Mr. Christensen stated that MSA Engineering had found that Dean Road had never been constructed properly. There isn’t enough of a gravel base. And, after 10 years of use, according to Wisconsin Statutes, the road automatically becomes a 66ft. right of way. Portions of both Dean Road and Found Lake Road will need to be moved. A notice of intent will have to be sent to the DNR because of all of the wetlands along the roads. There will also have to be extra culverts installed. Motion Cooper seconded Swenson to approve MSA Engineering to put together the bid documents for the reconstruction of Dean Road and a portion of Found Lake Road as presented. By a voice vote, Yes – 5; No – 0. Motion carried unanimously.
- o. **Consider going out for Bid for Road Gravel Crushing this Summer:** Mr. Christensen stated that it was cheaper to have the gravel crushed than it would be to go out and purchase gravel. Motion Cooper seconded Swenson to allow Mr. Christensen to get costs to crush gravel for Found Lake Road, Dean Road and Burnt Bridge Road. By a voice vote, Yes – 5; No – 0. Motion carried unanimously.
- p. **Consider closing the Yard Waste Facility after some recent abuses:** It was the consensus of the board that the abuses at the yard waste facility were minimal and that it should not be closed. Tim Gebhardt said that he had heard that some of the other towns had found someone to chip the yard waste facility at a reasonable price. Mr. Christensen will check with the other towns.
- q. **Close the Board of Review:** Motion Christensen seconded Clark that the Board of Review be adjourned until such time as the assessor has completed the assessment roll. By a voice vote, Yes – 5; No – 0. Motion carried unanimously.

11. **Next Regular Town Board Meeting Date – Monday, July 8, 2019, 6:30 PM, Community Center.**

12. **Adjourn:** Mr. Christensen adjourned the meeting at 9:00 +P.M.

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Town Clerk		
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Chairman	Supervisor	Supervisor
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